

Contributing Factors

- Lack of or inadequate plant/equipment
- Lack of or inadequate procedures/instructions
- Lack of or inadequate training
- Lack of or inadequate management/supervision
- Inappropriate or inadequate work environment
- Other (Specify)

Corrective Action(s)

- Purchase or updated plant/equipment
- Creation or revision of procedures/instructions
- Provided training
- Improved management/supervision
- Changed work environment
- Other (Specify)

Person Responsible:

Action(s) completed: Yes No, target date for completion:

Report to be Sent to

Sent to Supervisor

Sent to Local / Unit

Supervisor:

Union Representative: