

① **IMPORTANT** ①

ELECTION
COMMITTEES/MEETING
CHAIRPERSONS:

PROVIDE THIS SHEET
WITH THE CANDIDATE
APPLICATION
TO REQUESTERS.

See other side ↘

So You're Considering Running for Office, Now What?

Running for an elected officer position in your Union Local or Unit is a great way to be more involved and step up on behalf of your co-workers. When making the decision to run for office, there is important information you should know before you take the “plunge”. Here are a few commonly asked questions:

Q: What are the Local/Unit Officer's duties?

A: Many of the duties for each officer position are outlined in the CSEA Local or Unit Constitution. You can request a copy via e-mail at sec@cseainc.org, or contact the “election hotline” 1-800-342-4146, ext. 1447.

Depending on the position, as an officer there are meetings (executive board, committees, labor/management, etc.), trainings (officer and representation) and events (annual delegates convention/Region conferences) you are expected to participate in. Some positions are also responsible for completing various forms, creating and distributing correspondence, officer reports, creating and submitting a budget, filing a tax form, recording (written/electronic) and distributing minutes, etc.

Q: Are there pre-requirements to run for office?

A: In order to seek office, a candidate must be: at least 18 years of age, a member in good standing of the Local/Unit (as applicable) since June 1, 2020, shall not have been a member of a competing labor association or union since June 1, 2020, shall not currently be serving a disciplinary penalty imposed by the Judicial Board of CSEA, and must not have been the subject of a bonding claim by the Association or disqualified from being covered by the Association's surety bond.

It is recommended you learn about CSEA history and the basics of the labor movement, understand the structure of CSEA, become familiar with your contract, and take advantage of virtual labor education classes offered by the CSEA Education and Training Department.

Q: How much time is involved in being an officer?

A: Being an officer requires a commitment of not just your energy, make sure your personal life can handle you taking on this responsibility, you will be using a significant amount of your own personal time.

Q: Is an officer position a paid position?

A: Most officer positions are volunteer jobs, although some may come with a small honorarium. Being a union officer is not about the money. An union officer is a part of something bigger than yourself. You are a part of a team. It's not about “I,” it's about “we”.

Understand when you make the decision to be a union officer you are deciding to take on a leadership role to serve and represent the members and build the union.

Thank you for considering running for office!