12NYCRR Part 800.6
Public Employer Workplace Violence Prevention
To-Do List for Union Leaders

CSEA
Local 1000 AFSCME, AFL-CIO
Occupational Safety & Health Department

The Department of Labor published the workplace violence regulation on April 29, 2009. The regulation on workplace violence prevention is somewhat **employee** friendly. Many program areas require employee involvement. This employee involvement is a critical element of a successful program. Workers who perform a task know what the hazards are for that task. Naturally, the worker is the best tool to determining the relative risk that each job entails. Worker involvement will ensure that the right hazards are addressed.

You can ensure that the right hazards are addressed at your worksite by following these tips.

- Form a local or unit safety and health committee. You will need their help!

- Create a list of authorized local or unit representatives. Officially present it to management.

- Inform / educate your members about this new law.

- Know the type and extent of violence you encounter at your workplace.

- Review the Log of Occupational Injuries and Illnesses, incident / accident reports, workers' compensation data, and other statistics.

- Survey your membership. Find out where and what problems are out there.

- Physically inspect your workplaces for potential sources of workplace violence.

- Create a list of areas of concern, unsafe procedures, known security problems, and risk factors that can lead to workplace violence incidents.

- Create a list of ideas and solutions to reduce or eliminate those areas of concern.

- Know what the problems are and how to fix them before going to the bargaining table.

- Be prepared to take a lead role in this process at your workplace and drive the process.

- Ensure that the hazards that you have identified are addressed in your employer's workplace violence prevention plan.