

STATE/CSEA DISCIPLINARY (ARTICLE 33) GRIEVANCE FORM

FOR EMPLOYEES IN THE
ADMINISTRATIVE, INSTITUTIONAL AND OPERATIONAL SERVICES UNITS
AND THE
DIVISION OF MILITARY AND NAVAL AFFAIRS UNIT

Instructions to Employee and Agency: Employees in all CSEA negotiating units must use this form to start a disciplinary grievance pursuant to Article 33 Memorandum of Agreement between the State and the Civil Service Employees Association, Inc. "Employees must be advised that they have a right to be represented or to decline such representation and be given a reasonable period of time to obtain representation (either CSEA or an attorney of the employee's choice) in proceedings brought under Article 33 and before executing any settlement of a disciplinary grievance."

PLEASE ATTACH NOTICE OF DISCIPLINE WITH THIS FORM
(PLEASE PRINT OR TYPE)

Agency and Facility _____ Date _____

Employee's Name _____
Last First M.I.

Employee's Home Address _____
Street City Zip

Employee's Phone Number _____

Employee's Representative () CSEA
(Check One) () Personal Attorney _____

Mailing Address _____

I wish to grieve the Notice of Discipline issued to me on _____ pursuant to Article 33.

I wish to grieve a violation of the procedure of Article 33 (Discipline), Subsection(s) _____

Date of Occurrence _____

Remarks (Employee should use this space to support the grievance): _____

Remedy Sought: _____

EMPLOYEE SIGNATURE _____

PLEASE SUBMIT THIS FORM, ALONG WITH A COPY OF THE NOTICE OF DISCIPLINE,
WITHIN 21 CALENDAR DAYS TO:
(A copy of this form must simultaneously be filed with the individual who issued the Notice of Discipline)

DISCIPLINARY PANEL ADMINISTRATION
CORPORATE PLAZA EAST – SUITE 502
240 WASHINGTON AVENUE EXTENSION
ALBANY, NEW YORK 12203
FAX # (518) 486-9737
EMAIL: DPAEFAX@goer.nv.gov

Date Received By Disciplinary Panel Administration