



August 20-22, 2024

Registration Materials

Mary E. Sullivan
President

Ron Briggs
Executive Vice President



Richard Bebo
Secretary

Nicole Meeks
Treasurer



June 2024

Greetings Retiree Presidents,

I am pleased to announce that the 34th Retiree Delegates Meeting (RDM) will be held August 20 - 22, 2024, at the Crowne Plaza Albany - The Desmond Hotel, 660 Albany Shaker Rd, Albany, NY 12211. Our theme is "Moving Forward Together".

Enclosed for your use and information are the following:

1. Secretary Bebo's Memo
2. Treasurer Meek's Reimbursement Guidelines Memo
3. Tentative Agenda for the Retiree Delegate Meeting
4. Local Reimbursement Forms

Please note, hotel reservations must be made no later than July 19, 2024.

If you need travel accommodations, please contact Janet Bradshaw via email janet.bradshaw@cseainc.org or 1-800-342-4146, ext. 1277.

I look forward to seeing you in Albany!

In solidarity,

A handwritten signature in black ink that reads "Mary".

Mary E. Sullivan

MES

Enclosures cc: CSEA Officers
Retiree Local Secretaries
J. Bradshaw
T. Hodge
Communications
Empire Travel

Mary E. Sullivan
President

Ron Briggs
Executive Vice President



Richard Bebo
Secretary

Nicole Meeks
Treasurer



MEMORANDUM

To: Retiree Division Local Presidents

From: Rich Bebo, Statewide Secretary

Date: June 2024

Re: Registration of Delegates and Guests

I am excited and looking forward to joining you at the Retiree Delegates Meeting, I know the Retiree Executive Committee has prepared an exciting agenda!

A reminder, the list of officers/delegates, delegates and alternates based on the paid membership in CSEA as of June 10, 2024 (Voting Strength), was sent to you on June 11, 2024. **Please be sure to return your Voting Strength form by July 12th.** Those Delegates selected to attend on the voting strength form by their local President will be registered for the conference by Central Files.

Registration for hotels and the conference will close on July 19th. There will be no on-site registration. The Region and Satellite offices are available during business hours to lend equipment and assist with registration for anyone that does not have access to a computer, smart phone or tablet. The CSEA Central Files Department is also available between the hours of 9:00 a.m. - 4:00 p.m. at 518-257-1214 or 1-800-342-4146 ext. 1214.

cc: CSEA Officers
Retiree Division Local Secretaries

Mary E. Sullivan
President

Ron Briggs
Executive Vice President



Richard Bebo
Secretary

Nicole Meeks
Treasurer



MEMORANDUM

TO: RETIREE LOCAL PRESIDENTS
RETIREE LOCAL TREASURERS
SERGEANT-AT-ARMS
STATEWIDE COMMITTEE APPOINTEES

FROM: NICOLE MEEKS, STATEWIDE TREASURER

DATE: JUNE 2024

RE: TRAVEL RATES & REIMBURSEMENT POLICY - 34th BIENNIAL RETIREE DELEGATES MEETING, ALBANY, NEW YORK, AUGUST 20th - 22nd, 2024

Per CSEA's Delegate Reimbursement Policy, Local Delegates are reimbursed by their Local, while the Sergeants-at-Arms and Statewide Committee Appointees are reimbursed directly by CSEA.

Delegates should submit their expenses to the Local Treasurer for reimbursement using a standard **red** Expense Voucher.

Sergeants-at-Arms and Statewide Committee Appointees should submit their expenses directly to the CSEA Statewide Treasurer using a **green CSEA Expense Voucher** (*for use by CSEA members on official union business*). These individuals should **not** seek advances or reimbursement from their Locals.

TRAVEL RATES - ALL INDIVIDUALS

Transportation

Mileage - 67 cents per mile to the driver plus tolls when accompanied by receipts. If a toll road was not used, please indicate such on voucher.

Public Transportation - air, railroad, bus with receipts.

Private Car Service will be reimbursed at the mileage rate of 67 cents per mile from your home location, plus parking fees, if applicable.

Parking - with receipts.

Meals

Meal allowances are paid while en route only. Breakfast allowance is given if departure is **BEFORE 7:00 A.M.**; lunch allowance may be paid if traveling **BETWEEN the hours of 12:00 P.M. and 2:00 P.M.**; dinner allowance is given if on Union business **AFTER 7:00 P.M.** The meal allowances are \$10.00 for breakfast, \$15.00 for lunch and \$30.00 for dinner.

Dinner on Tuesday, August 20th; breakfast, lunch and dinner on Wednesday, August 21st; and breakfast on Thursday, August 22nd are INCLUDED in the package rate.

Please note if a delegate is not staying overnight, there is a commuter rate of \$290.28 per person for the meals referenced above. There is a form that must be filled out with your registration. If a spouse or guest will be attending, pricing will be determined based on which meals are selected by the guest of the delegate on a separate form.

Lodging

Maximum of two (2) nights at the Crowne Plaza Albany - The Desmond Hotel, 660 Albany Shaker Road, Albany, NY, 12211 at the rates listed below. Hotel receipts must be attached to the voucher.

Per Person for the Convention (including meals, taxes and gratuities):

Single	\$687.03 per person/Single Occupancy
Double	\$488.67 per person/ Double Occupancy

Miscellaneous Allowance

To cover all additional expenses not specifically mentioned above, the Local may reimburse thirty dollars (\$30) for each overnight stay to Delegates, and CSEA will reimburse thirty dollars (\$30) for each overnight stay to Sergeants-at-Arms and Statewide Committee Appointees.

CSEA'S REIMBURSEMENT POLICY

The Local Executive Board should be aware that the rates stated are the **maximums**. The Local Executive Board may set the Local's rates at something lower than the above rates, but at no time should the reimbursement rates exceed the rates listed above.

The Sergeants-at-Arms and Statewide Committee Appointees must submit the claim for reimbursement on the **green Travel Expense Voucher** (enclosed) with receipts within six (6) months. Do not use the Special Claim Reimbursement Form. **Vouchers received after February 22nd, 2025, will not be paid.** The check will be sent to the individual.

The Local Treasurer completes the Retiree Local Claim Reimbursement Form (enclosed) and submits it to the CSEA Statewide Treasurer, together with all required support, for reimbursement based on the formula outlined in sub-paragraph (2) of paragraph (e) of Section 3, Article IV of CSEA's By-Laws which is as follows:

(2) RETIREE DIVISION BIENNIAL MEETING. All Locals shall receive reimbursement for the expense of one delegate to the Retiree Division Biennial Meeting and Locals having more than 1,000 members shall receive reimbursement for the expenses of one additional delegate for each additional 1,000 members or major fraction thereof. The maximum reimbursement for such delegate shall be for full group rate quotations, if appropriate, or full lodging and meal expenses which shall not exceed the rate paid by the State Board of Directors.

ADDITIONAL IMPORTANT INFORMATION

CSEA reimburses Locals receipted transportation costs/mileage, receipted lodging, meal allowances as long as travel times are provided and receipted tolls; **CSEA does not reimburse Locals the miscellaneous allowances** (\$30 for each overnight stay) that may have been issued to delegates.

If an individual is a Sergeant-at-Arms or a Statewide Committee Appointee *and* is also a delegate from his/her Local, **any direct reimbursement to the individual from CSEA will count toward the total delegate reimbursement available to his/her Local.**

The Retiree Claim Reimbursement form must be received by the CSEA Statewide Treasurer by **February 22nd, 2025**, in order to be paid. The check will be sent to the Local Treasurer or directly deposited into the Local's bank account if your Local has signed up for that option.

Please scan and email to connie.bonacquisti@cseainc.org

Or fax to 518-436-0398

Or mail to CSEA Statewide Treasurer

143 Washington Ave.

Albany, NY 12210

Tentative Agenda

Tuesday, August 20, 2024

- 12:00 p.m. – 5:00 p.m.** **Registration** Fort Orange Registration
- 12:00 p.m. – 3:00 p.m.** **Exhibitor Tables** Koi Pond Area
- 2:00 p.m. – 2:30 p.m.** **Break** Courtyard area
- 3:00 p.m.** **Hearing and Your Health** Fort Orange Ballroom
Presenter: Dr. Carrie Meyer, Au.D., Director of Clinical Programs, Amplifon Hearing Health Care
We all know how important hearing is for communication. But did you know that even mild hearing loss can make you more likely to fall and, even worse, makes you more likely to develop dementia? This presentation will explain how we hear and common health conditions that can impact your hearing. We will look at current research on hearing loss and its impact on balance, falls, and dementia. Finally, we'll learn about hearing aids and how treating hearing loss can improve your quality of life and even increase longevity.
- 4:00 p.m. – 5:00 p.m.** **Pearl Insurance**
Presenter: Tony Mancuso, Pearl Insurance
A comprehensive overview of Pearl Retiree Insurance products exclusively offered to CSEA retiree members.
- 5:00 p.m.** **Welcome Reception** Fort Orange Courtyard
Sponsored by Pearl Insurance
- 6:00 p.m.** **Opening Remarks** Fort Orange Ballroom
CSEA President
Golden Locals Recognition
Retiree PEOPLE Recruiter of the Year Award
Presentation of the Donald Webster Memorial Mission Achievement Award
- 6:30 p.m.** **Dinner** Fort Orange Ballroom
- 7:30 p.m. – 9:00 p.m.** **Let's Play: An Overview of Member Benefits and Pearl Insurance** Fort Orange Ballroom
Presenters: Beth King, CSEA Director of Member Benefits; Pearl Insurance
Saving the membership money and helping to make life better is important to CSEA. The Member Benefits Department has secured valuable savings on a variety of products and services exclusive to CSEA members. During this interactive game show, we will explain the vast assortment of programs available. Join us for some fun and prizes!

Wednesday, August 21, 2024

7:30 a.m. – 8:45 a.m.	Breakfast Fort Orange Courtyard
8:00 a.m. – 9:45 a.m.	Registration and Exhibitors Open Fort Orange Courtyard
10:00 a.m.	General Session – Call to Order Fort Orange Ballroom Pledge of Allegiance Moment of Silence Memorial Ceremony Sergeant-at-Arms Announcement Credentials Report Minutes of the Previous Retiree Delegates Meeting (In the Delegate Packet)
10:20 a.m.	AFSCME – Update from International Union Officer Reports (In the Delegate Packet) Unfinished Business New Business Motion to Adjourn
10:45 a.m.	Break Fort Orange Ballroom
11:00 a.m.	Legal Update Fort Orange Ballroom Presenter: Jennifer Zegarelli, CSEA Legal Department
11:30 a.m.	Political Action Update Fort Orange Ballroom Presenter: Fran Turner, CSEA Director of Legislative & Political Action
12:00 p.m.	Guest Speaker Fort Orange Ballroom Presenter: Thomas Dinapoli, NYS Comptroller
12:30 p.m. – 1:15 p.m.	Lunch Fort Orange Courtyard Door Prizes- YOU MUST BE PRESENT TO WIN
1:30 p.m.	Connecting with Active Locals Fort Orange Courtyard Presenters: Charisse Seneres, Director of Membership and Veronica Valentin, Deputy Director of Membership Recruitment is the primary focus of the retiree division..We must have a pathway to the active membership to grow. This presentation will discuss ways to coordinate with the region leadership to better support and recruit those nearing retirement. We will share best practices and other tools that can be used in the field throughout the year.
3:00 p.m.	Break Fort Orange Ballroom
3:15 p.m.	Elder Law Basics- Herzog Law Firm Fort Orange Ballroom Presenter: David A. Kubikian, Esq., Herzog Law Firm P.C.

Wednesday, August 21, 2024, continued

- 5:00 p.m. Dinner Fort Orange Ballroom
- 5:00 p.m. – 9:00 p.m. Entertainment provided by Electric Blue
DJ Service with Bob Hawley Fort Orange Ballroom

Thursday, August 22, 2024

- 7:30 a.m. – 8:45 a.m. Breakfast Fort Orange Courtyard
- 9:00 a.m. **Fraud Prevention- Broadview** Fort Orange Ballroom
Presenter: Bill Moshier, Director of Fraud/Risk
Your personal information is solid gold for criminals. Why make it easy for them to steal your identity and money?
- 10:00 a.m. **Communicating to Your Members Through Social Media** Fort Orange Ballroom
Presenter: Eric Wilke, Senior Counsel
Come and learn about the costly legal pitfalls to avoid and best practices for managing your Retiree Local's social media accounts.
- 11:00 a.m. **Adjourn** Fort Orange Ballroom
SNACK in a SACK to go
- Thank you for your ongoing loyalty and support of the
CSEA Retiree Division
- SAFE TRAVELS!



RETIREE LOCAL CLAIM REIMBURSEMENT FORM

34th RETIREE DELEGATE MEETING

Albany, NY

AUGUST 20 - 22, 2024

TO: CSEA, Local 1000, AFSCME, AFL-CIO, 143 Washington Ave., Albany, NY 12210

DATE: _____

<p>A. TRANSPORTATION to Albany and return:</p> <p>Air, Bus, Train \$ _____</p> <p>Auto mileage _____ miles x 67¢ per mile \$ _____</p> <p>B. LODGING — maximum of two nights - please refer to the reservation form for rates. <i>(These rates include dinner on 8/20, breakfast, lunch & dinner on 8/21 and breakfast on 8/22, taxes and service charges.)</i> \$ _____</p> <p>C. MEALS — Allowance per Board Rules Breakfast: \$10.00; Lunch: \$15.00; Dinner: \$30.00 <i>(Meal allowances will not be paid unless "Travel Times" below are filled in)</i> \$ _____</p> <p>D. TOLLS (include receipts)..... \$ _____</p>	<p>FUND</p> <p>1110</p> <p>1110</p> <p>1110</p> <p>1100</p> <p>1100</p>	<p>DEPT - ACCT - FUND</p> <p>- 1110 - 53411 - A230</p> <p>- 1110 - 53411 - A230</p> <p>- 1110 - 53111 - A230</p> <p>- 1110 - 53111 - A230</p> <p>- 1110 - 53499 - A230</p>
--	---	--

TOTAL \$ _____

TRAVEL TIMES:

<p>OFFICIAL REPRESENTATIVE (S):</p> <p>Name: _____</p> <p>_____</p> <p>_____</p>	<p>AUGUST 20, 2024</p>	<p>AUGUST 22, 2024</p>
	<p>TIME DEPARTED HOME</p> <p>TIME ARRIVED ALBANY</p>	<p>TIME DEPARTED ALBANY</p> <p>TIME ARRIVED HOME</p>
	<div style="border: 1px solid black; width: 100px; height: 20px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; width: 100px; height: 20px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; width: 100px; height: 20px;"></div>	<div style="border: 1px solid black; width: 100px; height: 20px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; width: 100px; height: 20px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; width: 100px; height: 20px;"></div>

Our Local is not being reimbursed, nor will we seek reimbursement, for any part of this travel expense voucher from any other source. I certify that the above expenses were necessary, just, true and accurate.

DATE: _____
 SIGNATURE _____
 LOCAL TREASURER
 Print Name: _____
 Street Address: _____
 City: _____ ZIP: _____

LOCAL Number & Name: _____

NOTE: Please attach hereto receipted hotel bills, Thruway tolls, railroad, air and bus fare.

**All expense vouchers must be submitted to my office within six (6) months of the meeting date.
 Vouchers received after February 22, 2025 will not be paid.**

Nicole Meeks

NICOLE MEEKS
 Treasurer





Local 1000 AFSCME, AFL-CIO

Mary E. Sullivan, President
cseany.org

